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Current & Future Middle School Families,

We will be opening up elective course selection for all students starting February 15, 2023. We will have all students complete their elective selection through Skyward.

We are asking that every 5th, 6th and 7th grader first read through the grade appropriate enrollment guide which can be found linked below. Students will then follow the instructions below on how to request elective courses in Skyward Family Access. With some students changing schools next year, if you are unsure, here is the school locator that will indicate which middle school your student is scheduled to attend.

School Locator   www.usd230.org, our schools, school locator

Specifically, each elective course description can be found in these enrollment guides. Students will only need to enroll in elective classes. All students will automatically be enrolled in core content classes (Math, Language Arts, Science, History, and Healthy Living).

Ideally, all students would have their requests inputted by **Wednesday, March 1st, 2023,** so that we may begin the next steps of next year's schedule process. If you have any questions or issues, please contact the counselor at WSMS or SHMS, and they will be happy to help you!

Please follow the instructions on page 2 to complete choosing your elective courses using Skyward Family Access.

[QR code]

Middle School Program Planning Guide (Use QR code above)

MS Elective Enrollment Course Request page (See attached)

Skyward Family Access   www.usd230.org, Families/Communities/Skyward family access

Home
Calendar
Gradebook
Attendance
Student Info
Busing
Food Service
Schedule
Discipline
Test Scores
Fee Management

Requesting Courses in Skyward Family Access

1. Student login to Skyward Student/Family Access.

2. On the main menu, select "Schedule"

3. For students that have access to online course requests you can click the links on the top right of the screen.

4. Select your name and you will be taken to the course request screen.

5. Select any course you wish to request from the Available Courses column on the left, then press the "Add Course" button to move it to the Selected Courses column on the right.

6. If you wish to remove a course from the Selected Courses column, click on that course then press the "Remove Course" button to move it back to the Available Courses column.

7. Pay attention to the Total Credits counter at the top right. You can select a total of 2 credits.

8. Choose two alternates.

9. You do not have to save as it automatically saves.

10. Turn in your enrollment page to your 5th grade teacher or advisory teacher to confirm that you have completed enrollment through Skyward.