

EMERGENCY PREPARATIONS ARE AS EASY AS 1-2-3!

The Spring Hill School District features a family emergency notification system that is utilized to contact families quickly in the case of emergency or time-sensitive situations. In order for this system to be effective, your help is needed to be ready! Please take a few minutes to complete the three easy steps listed below to ensure that your family can be notified in the case of an emergency.

1. LOG ON TO SKYWARD FAMILY ACCESS.

Visit <http://www.usd230.org/parentsstudents/skywardfamilyaccess/>.

***Don't have Skyward Access, please contact your school's office.*

2. CLICK ON SKYLERT AND UPDATE YOUR CONTACT INFORMATION.

Please double check your primary contact information. Then, input any additional contact information that would ensure key family members are in the system, and it will only be used in urgent situations.

3. BE PREPARED.

If an urgent message is sent by the school district, it will consist of a text message, an email to all addresses in Skyward, and phone calls to all numbers listed. **Helpful hints** are listed below:

- If you list friends and extended family members as Skylert contacts, be sure to contact them in advance and explain the system.
- Be sure to listen to the entire phone message so the system considers the call completed and does not continue to dial your numbers.

THANK YOU...

Your support of the Spring Hill School District's ongoing efforts to enhance the safety and security of schools as well as ensure effective crisis plans are in place is the key to success!

www.usd230.org

